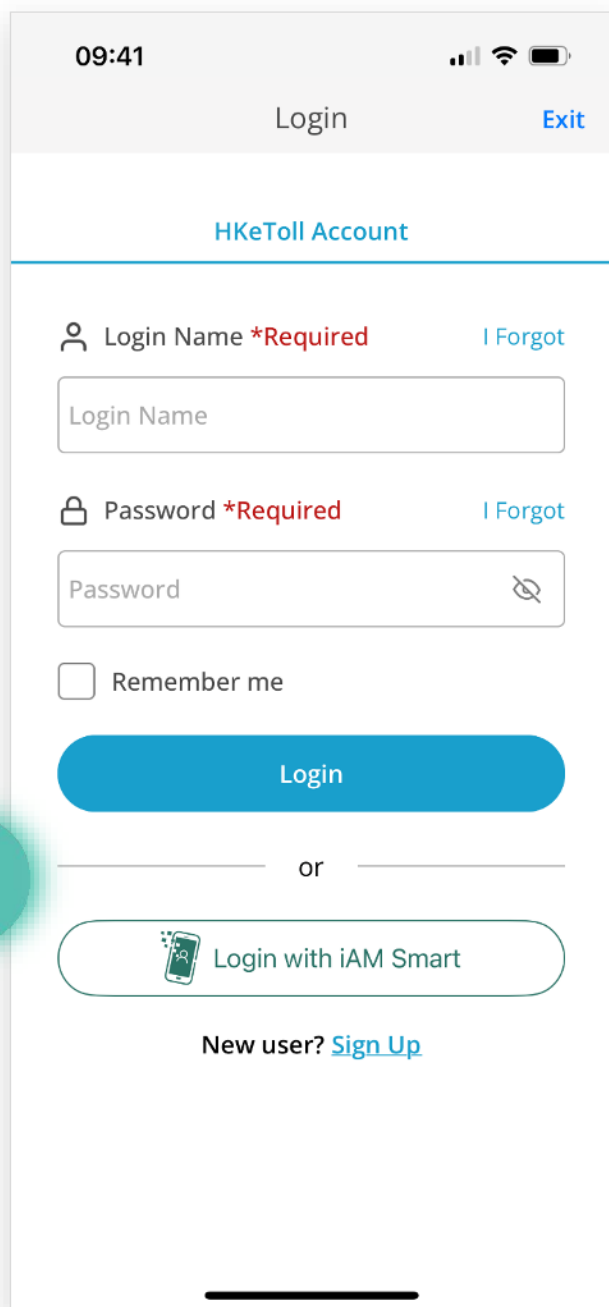


# Guide to Edit Auto Payment Set Up

### Step 1 :

- ❑ Log in to your HKeToll account.

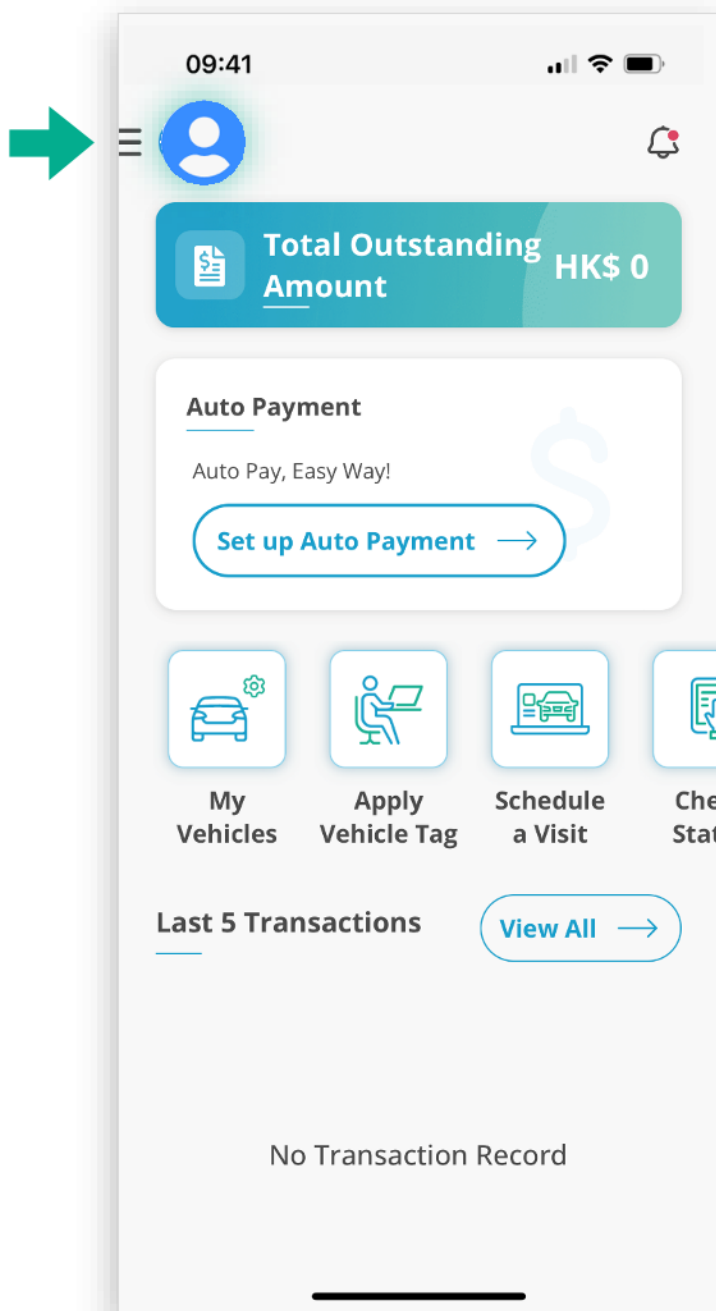


### Note:

- ❑ The steps for the website version are similar to those for the mobile app.

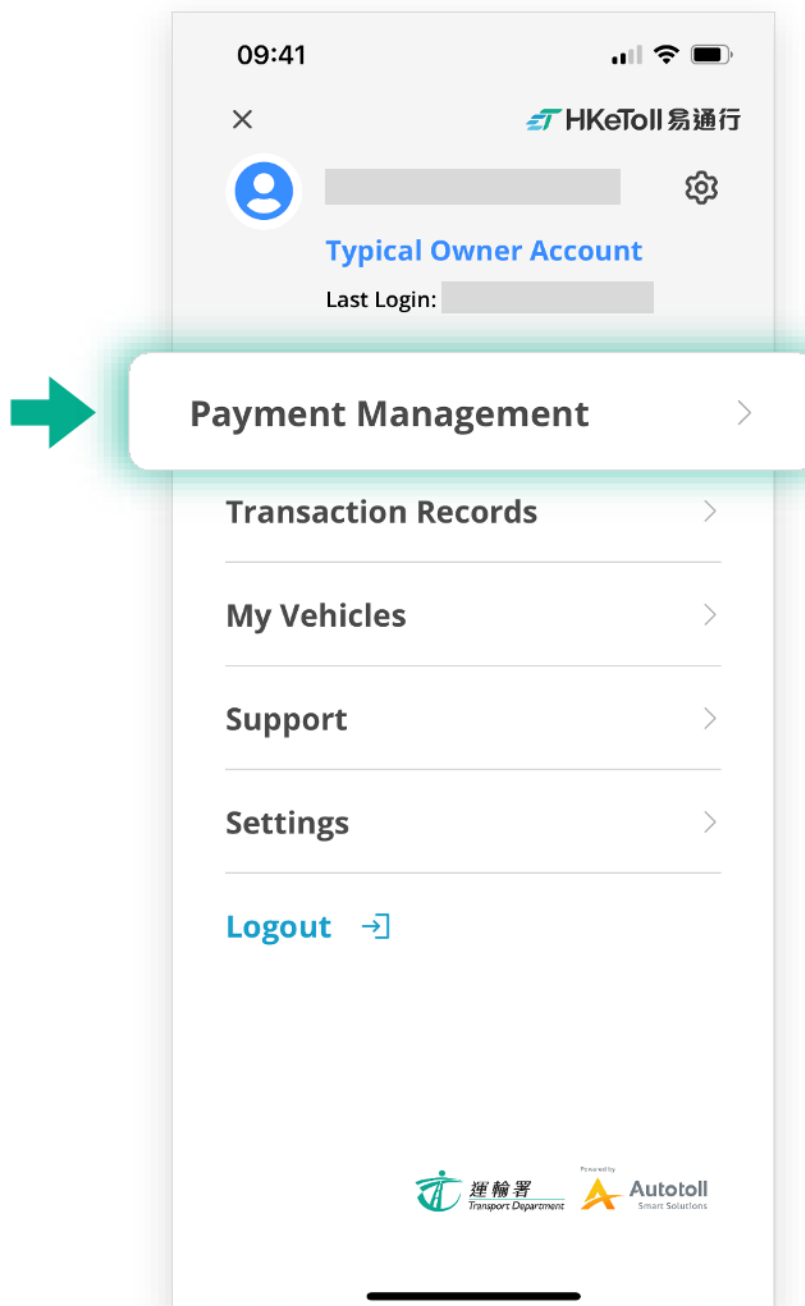
### Step 2 :

- ❑ Click on the account icon at the top left-hand corner of the account home page.



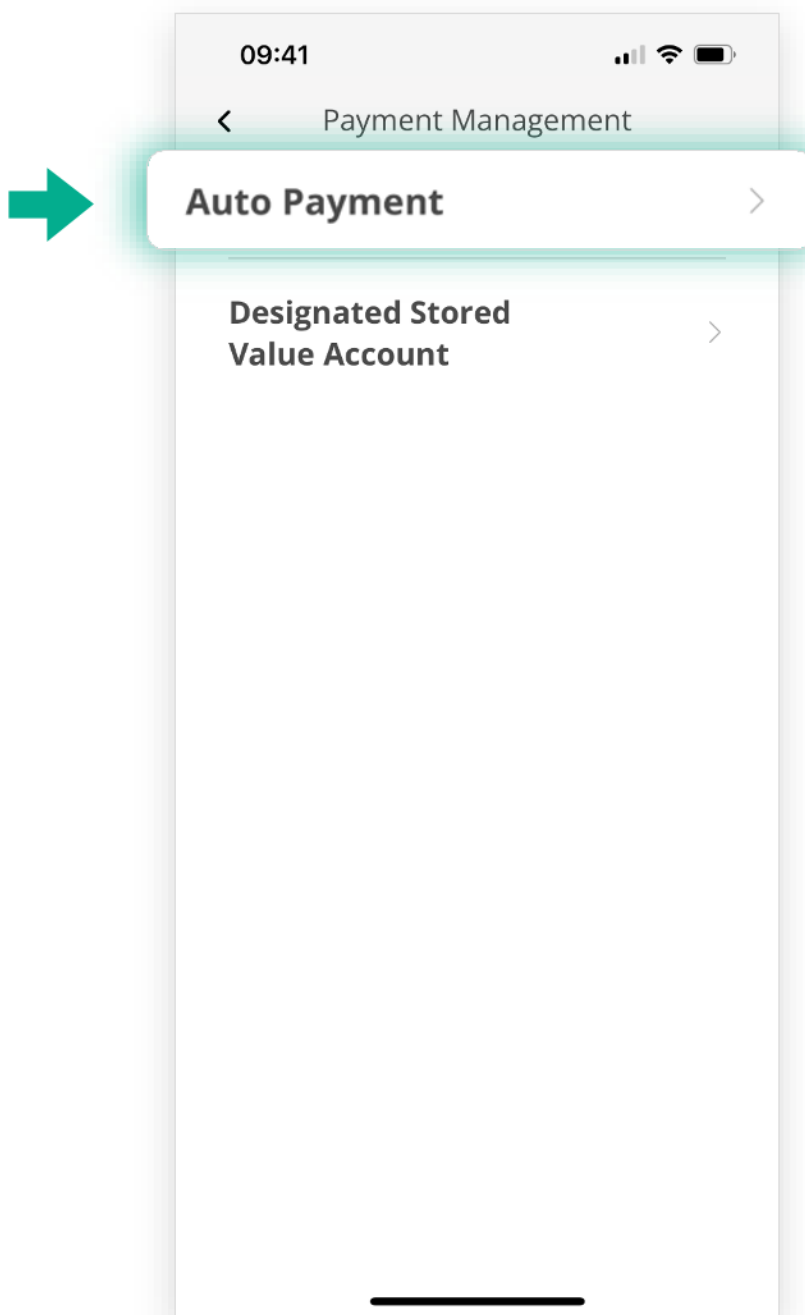
### Step 3 :

- ❑ Click on menu item “Payment Management”.



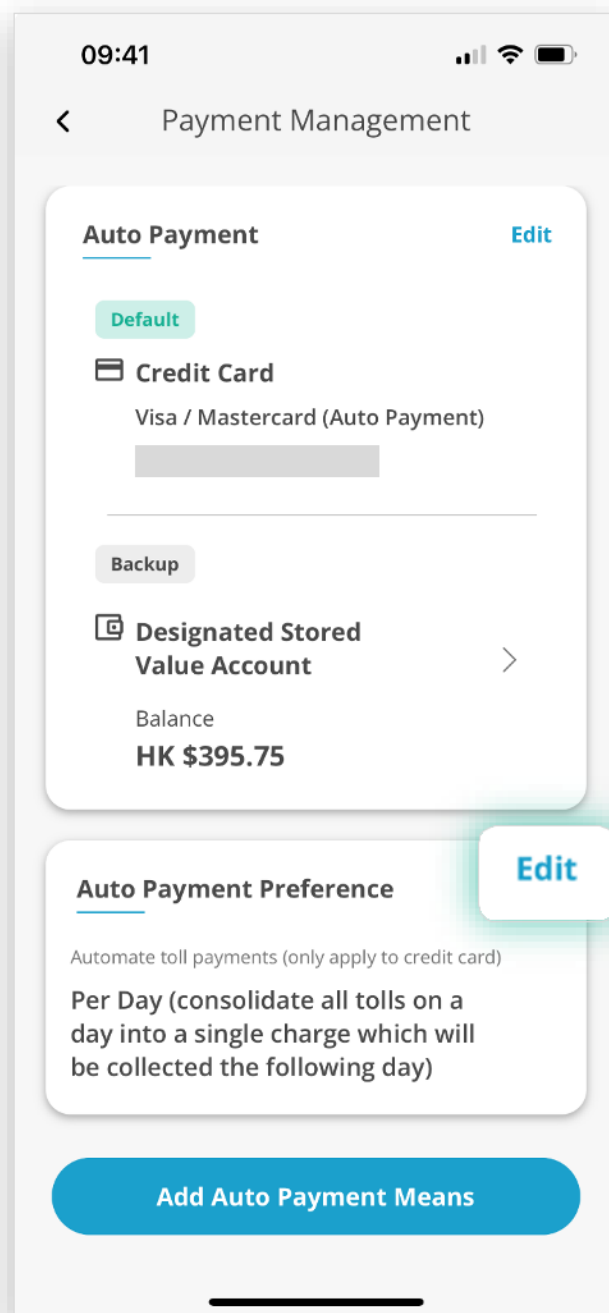
### Step 4 :

- Then, click on “Auto Payment”.



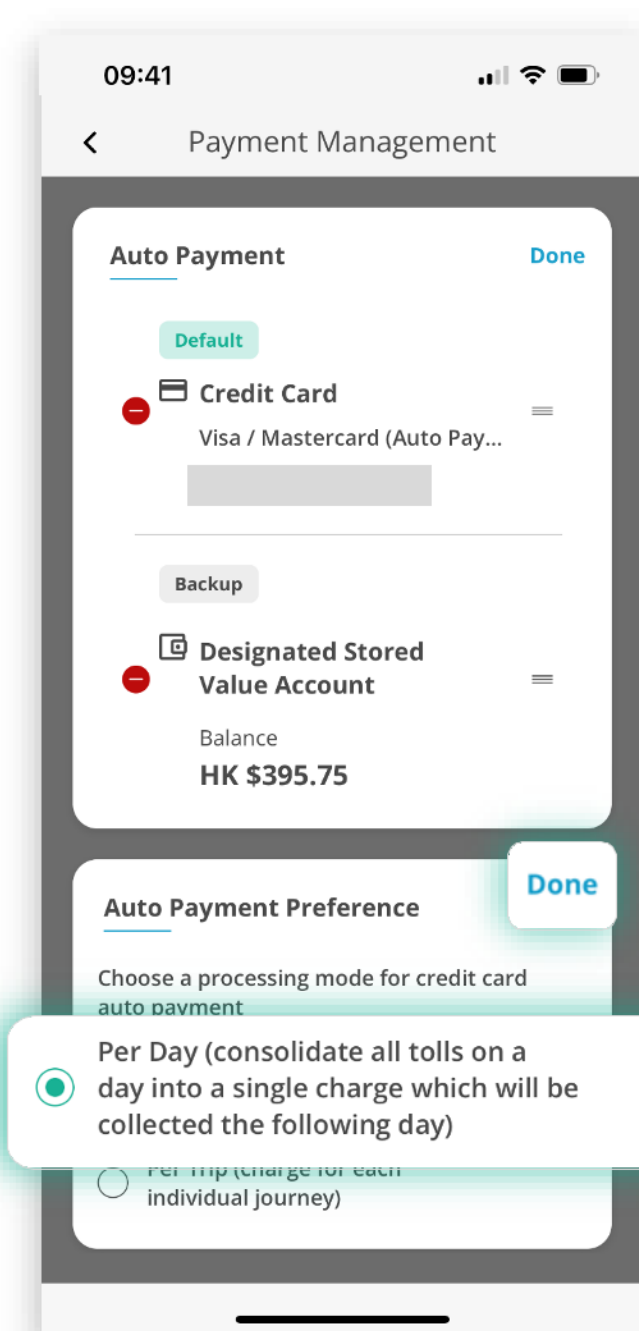
### Step 5 :

- ❑ Click on “[Edit](#)” at the Auto Payment Preference section.



### Step 6 :

- ❑ Select the preferred processing mode, and then click on “Done”.



## Guide to Edit Auto Payment Set Up

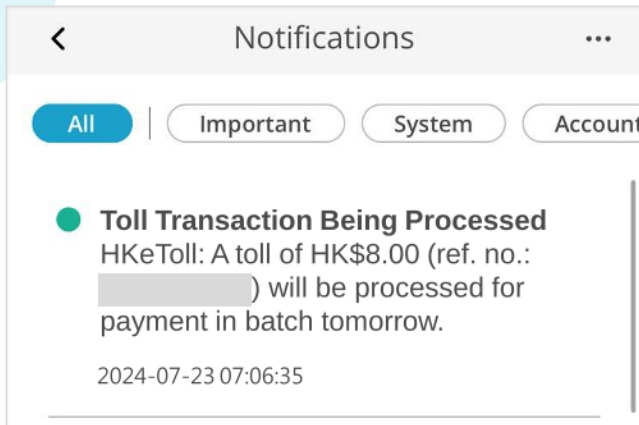
### Select Per Day

(consolidate all tolls on a day into a single charge which will be collected the following day)

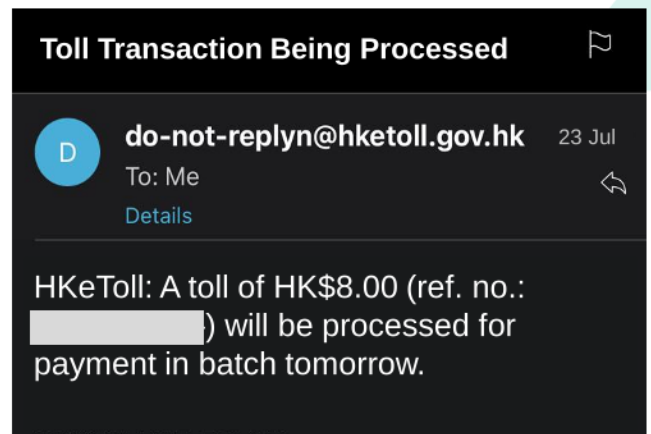
Once you set your Credit Card Auto Payment Preference to “Per Day”, HKeToll will consolidate all tolls payable on the same day, which will be collected from you in one go on the following day. You will receive a notification on the HKeToll mobile app stating that the toll transaction is being processed after using government tolled tunnels. The system will then issue a payment confirmation the following day.

### 【When the vehicle passed through the “HKeToll” tunnel】

Sample of In-app Push Notification:



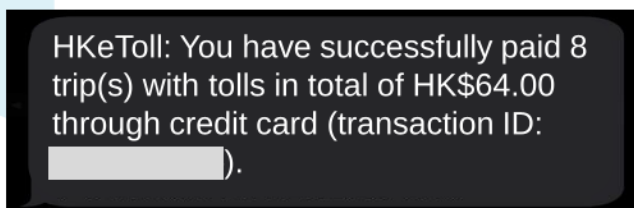
Sample of Email:



OR

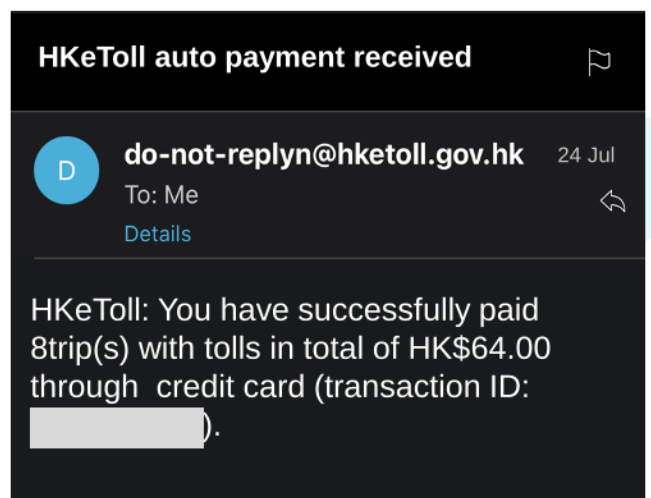
### 【When the vehicle owner successfully paid the tolls on the following day】

Sample of SMS : (Not applicable to Typical Owner Account)



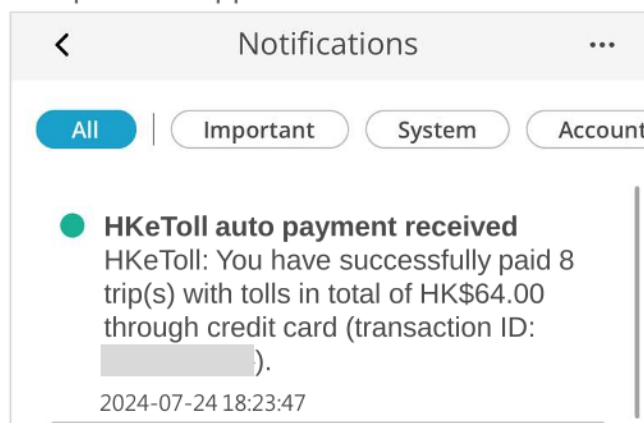
OR

Sample of Email:



OR

Sample of In-app Push Notification:





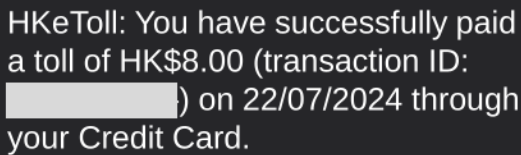
### Select Per Trip

(charge for each individual journey)

You will receive **SMS** or **Email** notifications through the e-Contact means as registered in your HKeToll account, or **In-app push notifications** after setting your Credit Card Auto Payment Preference to "**Per Trip**". Samples of the notifications are provided as follows.

### [When the vehicle passed through the "HKeToll" tunnel]

Sample of SMS : (Not applicable to Typical Owner Account)

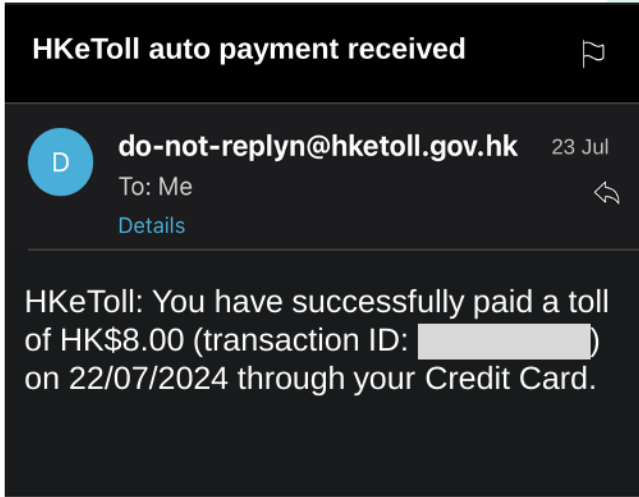


HKeToll: You have successfully paid a toll of HK\$8.00 (transaction ID: [REDACTED]) on 22/07/2024 through your Credit Card.

OR

Sample of Email:

#### HKeToll auto payment received

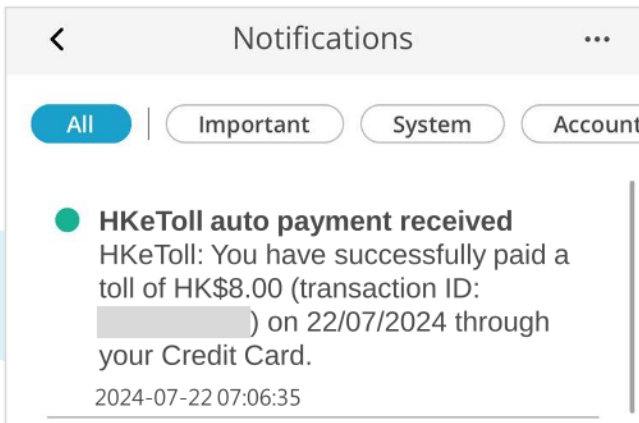


**do-not-reply@hketoll.gov.hk** 23 Jul  
To: Me  
[Details](#)

HKeToll: You have successfully paid a toll of HK\$8.00 (transaction ID: [REDACTED]) on 22/07/2024 through your Credit Card.

OR

Sample of In-app Push Notification:



### 【Terms and Conditions and Personal Information Collection Statement】

Please refer to the Terms and Conditions and Personal Information Collection Statement of the HKeToll service on the HKeToll website.

HKeToll reserves the right to modify all contents without prior notice. The version on the HKeToll website shall prevail should there be any discrepancies. For the latest version, please refer to the HKeToll website [www.hketoll.gov.hk](http://www.hketoll.gov.hk).

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HKeToll Customer  
Service Hotline : (852) 3853 7333



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Please refer to HKeToll website for the locations of the HKeToll customer service centers and the service outlets.